

## LABOUR

5 minutes \$3  
10 minutes \$5  
15 minutes \$7.50  
30 minutes \$15  
45 minutes \$20  
60 minutes \$25

Includes: internet or computer assistance, document design & layout, typing, guillotining etc

## PHOTOCOPYING

25c per A4 page  
50c per A3 page  
100 or more  
20c per A4 page  
40c per A3 page  
Double-sided  
50c per A4, \$1 per A3  
100 or more double-sided  
40c per A4, 80c per A3

## LASER COLOUR PRINTING A4

Add \$1 for glossy card  
100% cover  
1—30 copies \$2.00 each  
31—100copies \$1.80 each  
100+ copies \$1.60c each  
50% cover  
1—30 copies \$1.00 each  
31—100copies 90c each  
100+ copies 80c each  
25% cover  
1—30 copies 80c each  
31—100copies 70c each  
100+ copies 60c each  
5% cover (text no pics)  
1—30 copies 60c each  
31—100copies 50c each  
100+ copies 40c each

## PHOTO COLOUR PRINTING inkjet

A4 \$10 each 1/2 A4 \$6

## INTERNET & COMPUTER

\$3.50 per ½ hour (\$2 minimum)  
\$6.00 per hour

## SCANNING

Free with computer use (DIY)  
\$25 per hour for assistance

BURN (copy) to CD photos, music \$5  
BURN (copy) DVD to DVD \$6  
includes CD/DVD + assistance

## Copy VHS to DVD

\$10 each

## Converting slides & photos to digital

15c per slide or photo  
\$10 conversion fee

## FAX

SENDING: \$2 first page  
50c subsequent pages  
RECEIVING: 50c per page

## PAPER TRIMMER

\$3.00 Use at CTC only

## BASIC COMPUTER TRAINING

(refer advanced to Community College)  
(Volunteer tutors) \$20 per hour or  
\$10 per hour with Health Care Card

## LAMINATING

\$2.00 for A4 \$4.00 for A3

BINDING— Up to 50 pages: \$6.00  
(includes coversheet & backsheets)